

**FREDERICKSBURG SEWER & WATER AUTHORITY  
MEETING MINUTES  
April 6, 2009**

The April 6, 2009 meeting was called to order by Chairman, Jim Heisey. Roll call was taken by Secretary Lorrie Wright. Those in attendance were Jim Heisey, Rick Rudy, Bob Webber and Kevin Organtini. Leonard Snavelly and Dale Bevans were not present. Also in attendance were Tony Fitzgibbons, Scott Lutz, Paul Lutzkanin, Jeff Steckbeck and Lorrie Wright.

**COMMENTS/COMPLAINTS**

Mr. Heisey commented that there were 4 board members present which is the mandatory minimum to hold an official meeting. There was a brief discussion concerning Mr. Snavelly's poor health. It was noted that after two more meetings, the Authority may request that the Bethel Twp. Supervisors remove him from the Board and ask the Swatara Township Supervisors to supply a nomination for a replacement for him. No action was taken since all present expressed the hope that Mr. Snavelly may recover and again be able to attend the meetings.

Bethel Twp. Supervisor Bev Martel appeared before the board explaining that the township received a complaint regarding the recent hydrant flushing and therefore was responsible to pass that information on to the Authority. Mrs. Martel wanted to apologize for the way Supervisor Mengel handled the situation.

**MEETING MINUTES**

The March 16, 2009 meeting minutes were approved without objection.

**TREASURER'S REPORT**

**Bills Payables** – Bob Webber made a motion to approve the F'burg Sewer Payables in the amount of \$27,985.73, the F'burg Water Payables in the amount of \$53,225.40 and the MV Sewer Payables in the amount of \$9,660.23. Kevin Organtini seconded the motion. All voted in favor and the motion carried.

**Financial Statement** – Kevin Organtini made a motion to approve the financial statement as submitted. Bob Webber seconded the motion. All voted in favor and the motion carried.

**ENGINEER'S REPORT**

**Fredericksburg Plant Expansion / South Fredericksburg** – Mr. Steckbeck reported that the ACT 537 Limited Scope Update has been advertised and in the final days of the 30 day public comment period which will conclude on April 9, 2009. A second presentation to the Bethel Township Supervisors is scheduled for their April 9<sup>th</sup> meeting to inform them of the comments and responses. To date one comment was received and has been addressed by Chairman Heisey. Mr. Steckbeck is hopeful that the supervisors will approve the plan at this week's meeting. Mr. Heisey stated that it is important that it is approved because it will be part of the PennVest application.

There was an Operations Committee meeting to discuss the proposed plant/building/garage design. The committee's comments are being addressed and the revisions will be presented at a future meeting.

**Fredericksburg WWTP Operations Support** – Engineering continues to review the laboratory test results on the WWTP to watch for abnormalities.

Allied Control has been given the purchase order to install the metering equipment. Engineering is waiting to be notified by Allied as to the installation date for the remote flow rate telemetry to the Route 22 pump station. They have received the hardware and are probably in the fabrication stage at this time. Allied will be able to provide a date for installation when the hardware is assembled and the software changes have been completed.

The Chapter 94 Municipal Wasteload Management Report for 2008 has been submitted to DEP prior to the end of the March 2009 deadline.

**Monroe Valley WWTP Operations Support** – Engineering continues to review the laboratory test results on the MV treatment plant to watch for abnormalities.

The Chapter 94 Municipal Wasteload Management Report for 2008 has been submitted to DEP prior to the end of March 2009 deadline.

**Fredericksburg Water System Operations Support** – Engineering continues to review the laboratory test results on the water system to watch for abnormalities.

Engineering attended a meeting between FSWA and BC Natural Chicken regarding the manganese problem. They also assisted the staff in the evaluation of manganese problems and arranging of flushing.

The installation of the interconnection on Horizen Drive has been scheduled. The contractor will be performing the work in about one week.

**Administration Support** – Assistance continues as needed.

**Well #8 – Water System Improvements** – Applications were submitted to the H2O program. The Commonwealth Finance Authority vote has been postponed from May to July. We will not know if a grant will be awarded to the Authority until later in the summer.

The PennVest application is 80 to 85% complete. PennVest received an additional \$400 million of PA bond money and is expecting an additional allocation of federal Stimulus money. The PennVest required pre-Planning meeting has already been held.

Chairman Heisey, Mr. Organtini and Mr. Steckbeck along with Scott Sechler and Chip Brightbill, met with Senator Folmer and Representative Swanger. Both pledged their support and will send letters to the Commonwealth Finance Authority on behalf of the FSWA.

DEP approved the permit to drill Well No. 8. The location has been added to the master water map. In working with Mr. Slavin to delineate the well recharge area it was identified to have a recharge area of over 640 square miles. This will have a much greater yield and probability of being approved by the SRBC.

The geologic study was completed for the new tank foundation. A copy of the report was emailed to all board members.

DEP is reviewing the applications for 2009 Water System Improvement Projects for Well #8, the 1MG Water Tower and the S. Fredericksburg Water Distribution System.

**Miscellaneous** – The subdivision plans for the Kreiser Mill Road subdivision is in the process of being reviewed.

The subdivision plans for Kreiser's Rt 343 subdivision (Maulfair) is also in the process of being reviewed.

Since the Authority Board would not be meeting until May, Mr. Steckbeck requested that the board vote to authorize the chairman to sign any or all documents or resolutions required by PennVest for the funding application. Bob Webber made the motion and it was seconded by Kevin Organtini. All voted in favor and the motion carried.

### **SOLICITOR'S REPORT**

**Aero-Mod Reimbursement** - Tony Fitzgibbons submitted a check from the Commonwealth of Pa in the amount of \$650.00 for reimbursement from the Aero-Mod, Inc. settlement.

**Fulton Bank Line of Credit Renewal** – The current Line of Credit expires on April 15, 2009. Fulton Bank is offering to extend the Line of Credit for another year. A commitment letter was not available for the meeting but the interest rate will remain at 6.05%. Rick Rudy made a motion to approve the conditions of the Fulton Bank loan. Kevin Organtini seconded the motion. All voted in favor and the motion carried.

**Monroe Valley Lawsuits** – District Justice lawsuits were filed against those that defaulted on their Promissory Notes for their tapping fees. No defenses were entered so judgments will be forthcoming. Some of those defendants made payment arrangements with the Authority office. Whoever is unpaid in full after the 30 day appeal period, the judgment will be transferred to the Court of Common Pleas which will become a lien on their real estate.

There were also lawsuits filed with the Court of Common Pleas against those that still have not connected to the sewer system. Atty Fitzgibbons provided an update of those lawsuits. After a discussion, Rick Rudy made a motion acknowledging the solicitor's report, accepting all of his recommendations and authorizing him to proceed with any further action. Bob Webber seconded the motion. All voted in favor and the motion carried.

**Water / Sewer Rules & Regulations** – Mr. Fitzgibbons reported that he received the engineer's final version of the updated rules and regulations. After reviewing them, the solicitor will email them to all Board members for review.

### **OFFICE MANAGER'S REPORT**

**Audit** – Greenawalt & Co. was in the office to do the 2008 audit. They will be returning sometime in April to do an exit interview.

**Graystone CD** – The \$55,000.00 CD with Graystone Bank was withdrawn and deposited into the Water Reserve Account.

**PMAA Conference** – The Board was informed of an upcoming PMAA conference in April. Any Board members interested in attending were asked to notify the office as soon as possible.

**Sewer Only Accounts** – Ms. Wright informed the Board of a few Fredericksburg accounts that are not hooked up to the water system yet. After a discussion and

before making a decision regarding each account, the Board directed the solicitor to review the Bethel Twp. Sewer and Water Ordinances and report back to them at the next meeting.

**377 W. Main St.** – A letter should be sent to the homeowners indicating they need to have a meter installed on their well.

**106 Locust Ave** – A letter should be sent to the homeowners instructing them to connect to the water system unless they can provide written proof stating they did not need to connect.

**Crissey / Aster Lane Property** – The Crissey property on Aster Lane is scheduled for Sheriff Sale on April 14<sup>th</sup>.

**Billing Forms** – A draft copy of the new billing form was presented to the Board for review and approval. Bob Webber made a motion to approve the draft copy of the new billing form and authorize the purchase of a new Sealing machine. Kevin Organtini seconded the motion. All voted in favor and the motion carried.

### **OPERATOR'S REPORT**

**Monroe Valley** – Monroe Valley is running well. There was a DEP inspection and everything is fine. The staff performed 3 sewer inspections.

**F'burg Sewer System** – The F'burg plant is running fine. All of the March tests received are in compliance. The staff had to repair 2 manholes, one along Rt. 22 and the other was on School Drive. The staff performed one sewer inspection.

**F'burg Water System** – Hydrants were flushed and the water disturbance incidents were addressed. A hydrant with leaking seats was repaired.

A new valve was installed at the water tower area. Excavation work was done. The staff will be installing a 2" blow off valve behind Mr. Rudy's house to repair ¾" line that was being used.

### **OLD BUSINESS**

#### **NEW BUSINESS**

**Manhole Repair** - Bob Webber mentioned that the manhole at the end of Lions Drive on Mechanic St. is sinking into the road. Jim Heisey stated that there is a similar manhole near the Schadler residence.

**April 20<sup>th</sup> Meeting** - Mr. Heisey indicated that since Mr. Snavelly, Mr. Bevans and Mr. Webber will not be able to attend the next meeting, the April 20<sup>th</sup> meeting will be kept on the schedule and at the call of the Chair in case there is any business necessary to come before the Board.

**Meeting Room Renovations** – Mr. Heisey suggested voting to allocate up to \$1,000 to begin working on renovating a new meeting room and when necessary return with a request to complete the project. There was some discussion on how to make the meeting room and bathrooms handicap accessible. The solicitor stated that the law only requires that the place where you conduct public meetings be accessible. Mr. Heisey suggested that some plans be drawn. Mr. Rudy questioned if there was sufficient monies to pay for the renovations. Mr., Heisey stated that money was budgeted for this project.

### **COMMITTEE REPORTS**

**Budget Committee** – Mr. Heisey reported that the Budget Committee reviewed the first quarter figures and everything seems to be on schedule. The only concern was the S. F'burg design costs which is nearing completion and hopefully the final costs will meet the budgeted figures.

**Operations Committee** – Mr. Heisey reported that the Operations Committee met to review the new sewage treatment plant drawings and make recommendations to the engineer. The updated plans will be resubmitted at a future meeting. Mr. Lutzkanin indicated that once the plans were updated he would like to schedule another committee meeting to review the changes before submitting them to the Board.

### **COMMENTS/COMPLAINTS**

Mr. Rudy commented that he still has dirty water. Mr. Heisey stated that the staff would be installing a blow off valve tomorrow.

### **ADJOURNMENT**

Mr. Webber made a motion to adjourn the meeting and it was seconded by Mr. Organtini. All voted in favor and the meeting was adjourned.

**Respectfully submitted,**

**Lorrie Wright  
Office Manager/ Treasurer**